

HOWARD COUNTY POLICE DEPARTMENT

NOW TESTING FOR EMERGENCY COMMUNICATIONS OPERATOR

Start date is to be announced

<u>Testing Date</u>	<u>Time</u>	<u>Tests Administered</u>	<u>Location</u>
August 1, 2017	5pm, 6pm, 7pm	Typing Test	Testing is conducted at the James N. Robey Public Safety Training Center 2200 Scott Wheeler Drive Marriottsville, MD 21104
August 2, 2017	5pm, 6pm, 7pm	Typing Test	
August 4, 2017	9am, 10am, 11am	Typing Test	
August 5, 2017	9am, 10am, 11am	Typing Test	
August 8, 2017	5pm, 6pm, 7pm	Typing Test	
August 9, 2017	5pm, 6pm, 7pm	Typing Test	

- **Applicants must bring a valid photo ID.**
- **We will test a maximum of 20 people at each time slot, first come first serve at each time listed.**
- **Passing applicants will schedule their video test following the typing test for times on either August 22nd, 23rd or 25th.**

STARTING SALARY \$39,175

Howard County will be conducting typing tests for the position of Emergency Communications Operator (9-1-1 Dispatcher). Essential duties include taking emergency calls and dispatching Police and Fire (EMS). Customer service and computer experience is desirable. All positions will work the following shifts: two days 7AM to 7PM; two nights 7PM to 7AM; four days off.

To be considered for employment, you must meet the following standards:

- Possess a high school diploma or GED
- Possess a clear criminal record

Successful candidates must satisfactorily complete the following:

- Typing test at 40 wpm
- Video Dispatch Test
- 3 hour observation of the 9-1-1 Dispatch Center
- Panel interview
- Background investigation
- Psychological screening
- Pre-placement physical

Excellent Benefits Include: Health/Dental/Life Insurance, Vacation/Disability/Personal Leave, Competitive Retirement Plan, and 6% Night Shift Differential Pay!

FOR MORE INFORMATION, CALL THE HOWARD COUNTY PERSONNEL OFFICE
AT (410) 313-HCPD

HCPD IS AN
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EEO AGENCY

Rev. 4/16

